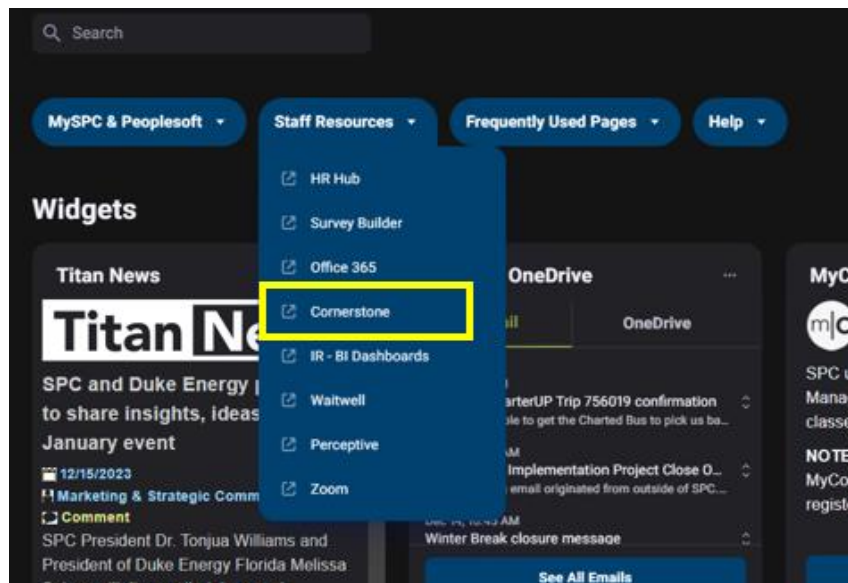
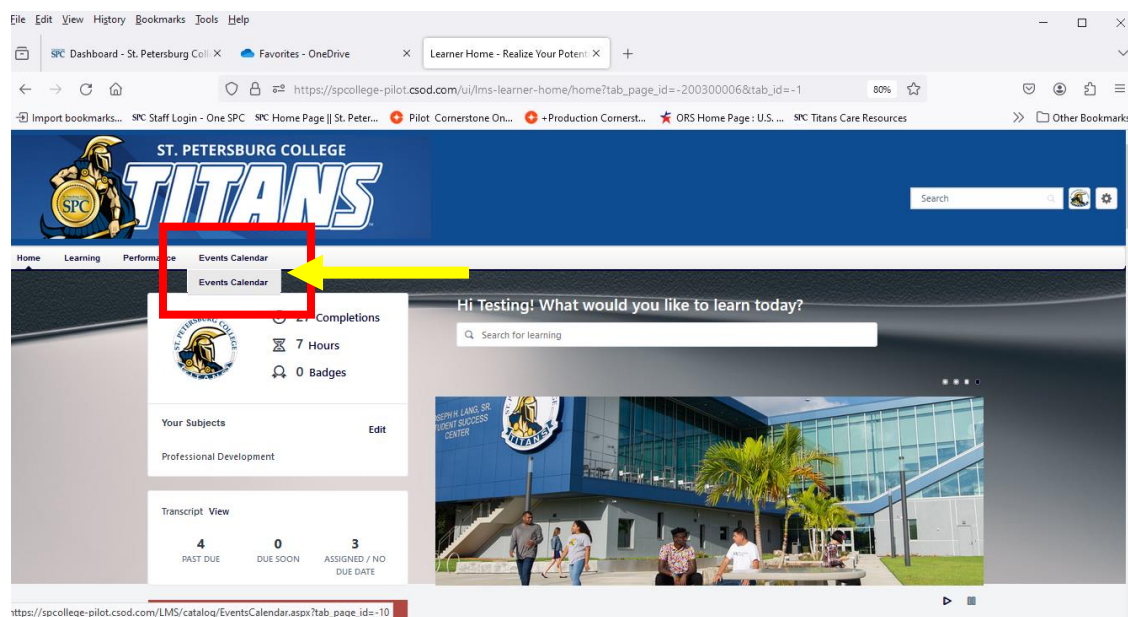


How to Register for Events/Sessions

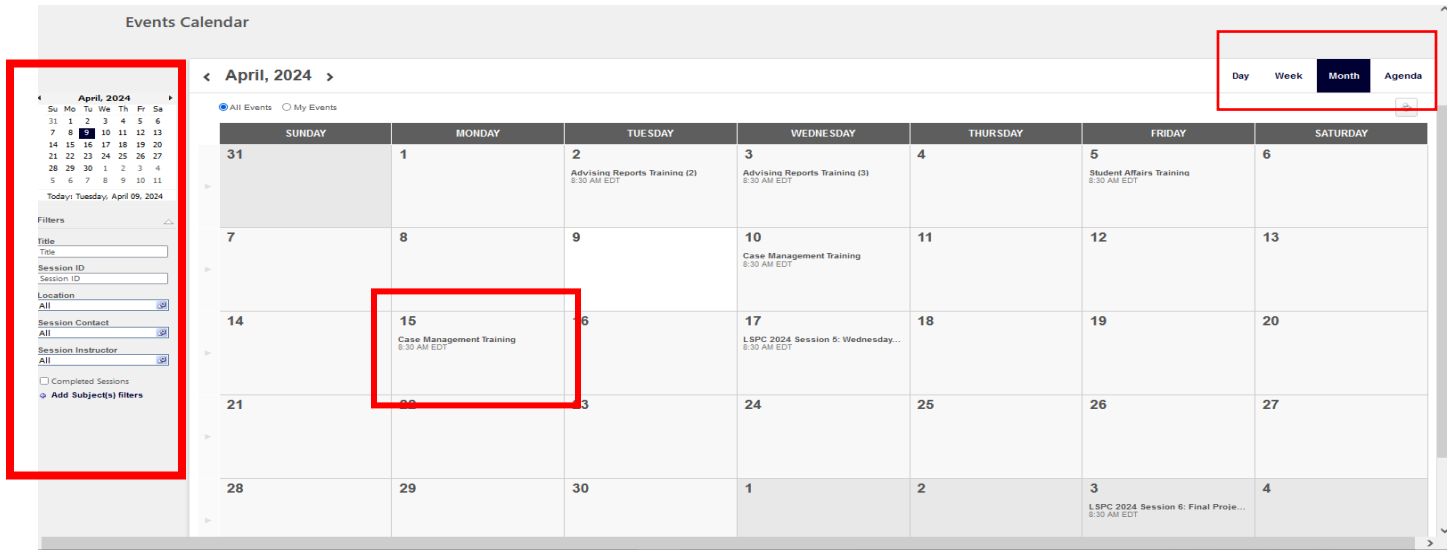
1. Sign in to Cornerstone from the Titan Hub > Staff Resources > Cornerstone.



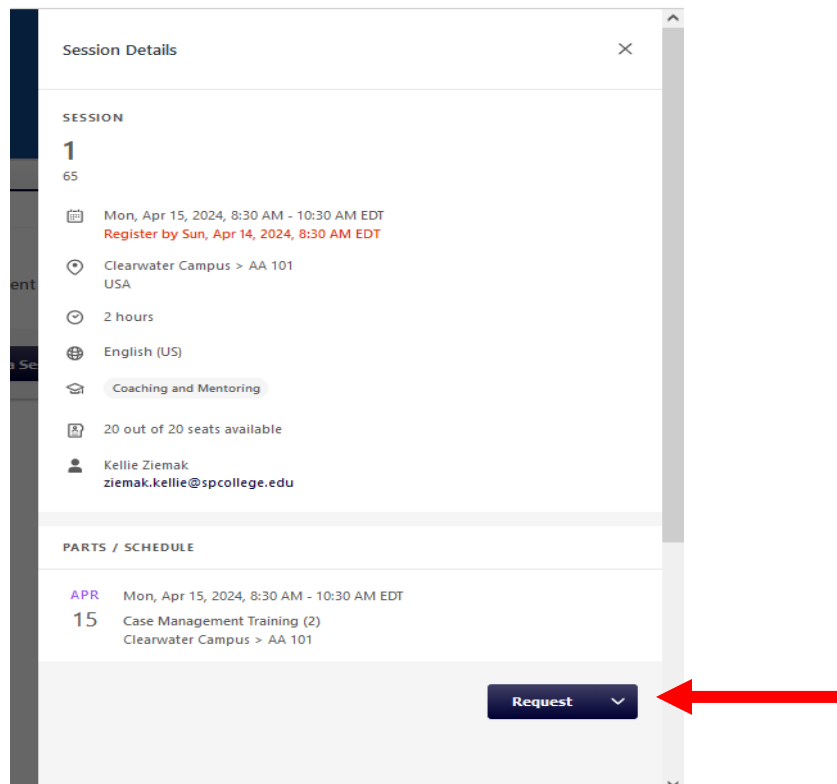
2. From your Cornerstone homepage, hover over the “Events Calendar” tab and click on “Events Calendar”.



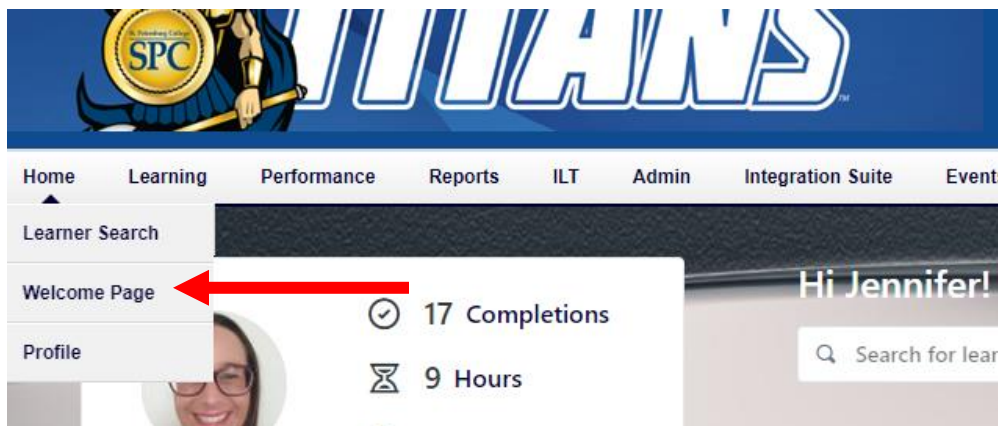
- The Events Calendar displays the Instructor Led Training sessions available to you. You can search using filters to the left, view session details by hovering over the event, and request sessions.



- Search for the event/session that you want to attend and click on the event/session. A display to the right of the page will appear. Click on “Request”. This may take a moment to process.



5. When the request is processed, you will receive an email confirming the registration and details.
6. You can also view the event on your “Welcome Page”. From your homepage, navigate to the “Home” tab and click on “Welcome Page”. You will see your upcoming session on the right.



Welcome, Testing

Your Inbox

View transcript
(2 approved training selection(s))
(Registered for 19 training selection(s))

Your Action Items

	Due Date
Launch: Coaching Skills for Leaders	11/2/2023
Launch: How Does Title IX Protect People From Discrimination?	12/29/2023
Open: SPC Information Security Awareness Training 2024	12/29/2023

Your Assigned Training

Title	Due Date	Action
Coaching Skills for Leaders	11/2/2023	Launch
How Does Title IX Protect People From Discrimination?	12/29/2023	Launch
SPC Information Security Awareness Training 2024	12/29/2023	Open Curriculum

Your Transcript

	Due Date	Status	Action
Case Management Training	None	Registered	Withdraw
S2: Introduction to Dungeons and Dragons - A Cooperative Role-Playing Game	None	Registered	Withdraw
Advising Reports Training (3)	None	Registered	None
Manager's resources for conducting One on One's with feedback (2)	None	In Progress	Open Curriculum
Leadership SPC 2024	None	In Progress	Open Curriculum
Performance Management: A Manager's Responsibility	None	In Progress	Launch
Performance Management: Setting SMART Goals	None	In Progress	Launch
SMART Goals	None	In Progress	Launch
LSPC 2024 Session 1: Jan. 11 -EPI Boardroom	None	Approved	Selected Session
Information Technology Acceptable Use Policy	None	Registered	Launch

Your Upcoming Sessions

	Status
Case Management Training (Starts 4/15/2024)	Registered
S2: Introduction to Dungeons and Dragons - A Cooperative Role-Playing Game (Starts 10/28/2024)	Registered

SPC St. Petersburg College

cornerstone

Version: 34.1.127
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