



PeopleSoft Recruitment Module Interview Evaluation Form

Below is the Interview Evaluation format within the Recruitment Module. If you choose to use this document, all answers/comments will need to be transferred into the system when making a Final Recommendation.

Applicant Name: _____ Interview Date: _____ Interview Type: Campus / Phone

Interviewers: _____

Category: Communication

Interview Rating (check one):

☐ Not Qualified ☐ Average ☐ Above Average ☐ Excellent

Comments:

Category: Education/Training

Interview Rating (check one):

☐ Not Qualified ☐ Average ☐ Above Average ☐ Excellent

Comments:

Category: Work Experience

Interview Rating (check one):

☐ Not Qualified ☐ Average ☐ Above Average ☐ Excellent

Comments:



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Category: Technical Skills

Interview Rating (check one):

☐ Not Qualified ☐ Average ☐ Above Average ☐ Excellent

Comments:

Category: Organizational Fit

Interview Rating (check one):

☐ Not Qualified ☐ Average ☐ Above Average ☐ Excellent

Comments:

Overall Recommendation

Overall Rating (check one):

☐ Not Qualified ☐ Average ☐ Above Average ☐ Excellent

Recommendation (check one):

☐ Hold ☐ Reject ☐ Interview ☐ Make Offer ☐ Withdrawn

Comments: